

A Student Vision. **OSTA** A United Voice.



## STUDENT TRUSTEE CODE OF CONDUCT

Many hours of hard work and dedication from a multitude of parties, including your school board, went into making this conference possible. With that in mind, it becomes necessary to lay down a set of guidelines to follow during your time here in order to ensure that you fully benefit from this experience.

Please carefully read the points below, sign the document, and return it to Kayla Gray, Chief Financial Officer, along with your registration package. **Completion of this form is necessary for all conference attendees.** This Code of Conduct was created with your safety and well-being in mind.

I, \_\_\_\_\_, Student Trustee of \_\_\_\_\_  
*Full name* *Name of school board*

hereby agree to abide by the following rules:

### I will:

- a) Conduct myself in a respectful manner, and
- b) Use appropriate language, and
- c) Not cause another person to feel inferior, degraded, or bullied, including, but not limited to, discrimination, racism, sexism, and/or homophobia, and
- d) Not consume any alcohol or controlled drugs, and
- e) Sign out of the hotel for activities after conference hours and provide my cell phone number, activity and location to the conference supervisors, and
- f) Return to the hotel by 23:00 and be at the designated meeting area by 24:00 ready for a night-time attendance check by OSTA-AECO alumni supervisors, and
- g) Treat all supervisors, including supervising OSTA-AECO alumni with respect and abide by any rules they set out that is in the interest of my safety and wellbeing at the conference, and
- h) Abide by the codes of conduct set out by the Westin Ottawa, and
- i) Abide by the codes of conduct set out by my school board for out-of-school excursions, and
- j) Report any misdemeanours or violations to the above codes to the conference organizers, hotel security, and/or OSTA-AECO alumni immediately.



**I understand that:**

- a) Adult OSTA-AECO alumni will also be supervising the conference in the interest of my safety and wellbeing, and
- b) Night-time attendance will be completed once and that random room checks may also occur for each delegate to ensure compliance to item F, and
- c) Participation at this conference is dependent on my ability to abide to this Code of Conduct at all times from my arrival to my departure, and
- d) I am not only representing myself, but my entire school board, and
- e) My failure to comply to any items above will result in my exclusion in activities, or, if deemed necessary by the OSTA-AECO Executive team, will result in my immediate departure from the Conference at my expense or the expense of my board, and
- f) Further consequences could result should it be deemed necessary by the conference organizers and hotel staff, and
- g) My Director of Education and parent(s) or guardian(s) will be contacted immediately should a violation to this Code of Conduct be made.

\_\_\_\_\_ on this \_\_\_\_\_  
*Signature of Student Trustee attendee* *Date*

\_\_\_\_\_ *Signature of Parent or Guardian* \_\_\_\_\_ *Date*

\_\_\_\_\_ *Name of Parent or Guardian* \_\_\_\_\_ *Daytime phone number*

\_\_\_\_\_ *Relationship to attendee* \_\_\_\_\_ *Night-time phone number*